FINANCIAL STATEMENTS

**DECEMBER 31, 2022** 



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of the National Capital Children's Oncology Care Inc.:

#### **Opinion**

I have audited the financial statements of the National Capital Children's Oncology Care Inc. ("the Organization"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2022, and its financial performance and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not for-profit Organizations (ASNPO).

#### **Basis for Opinion**

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization 's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization 's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
  error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement
  resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery,
  intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
  appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
  Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

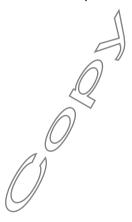
I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Authorized to practice public accounting by CPA Ontario

#### FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

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## STATEMENT OF FINANCIAL POSITION - DECEMBER 31, 2022

#### **ASSETS**

	2022	<u>2021</u>
Current Assets		
Cash and cash equivalents Accounts receivable (note 5) Prepaid expenses	\$ 638,636 198,862 	\$ 271,321 133,612 14,202
	845,554	419,135
Construction in progress (note 2)	395,941	-
Investments (notes 2, 3)	7,760,441	7,686,310
Capital Assets, net (notes 2, 4)	228,044	282,925
$\wedge$	\$ 9,229,980	\$ 8,388,370
LIABILITIES AND F	UND BALANCES	
Current Liabilities		
Accounts payable and accrued liabilities (note 5) Deferred revenue (note 6)	\$ 123,619 317,959	\$ 59,774 32,541
	441,578	92,315
Fund Balances		
General fund Restricted fund	4,084,121 -	4,045,242 1,713,679
Capital expansion fund	4,704,281	2,537,134
	8,788,402	8,296,055
	\$ 9,229,980	\$ 8,388,370
SIGNED ON BEHALF OF THE BOARD		
Director		
Director		

#### STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES

#### FOR THE YEAR ENDED DECEMBER 31, 2022

	Gene	eral	Capital Expa	ansion Fund	Restr	icted
	2022	<u>2021</u>	2022	<u>2021</u>	2022	<u>2021</u>
Revenue						
Donations Fundraising RMHC Room Fees and Novelties Government Wage Subsidy	\$ 150,576 875,328 384,004 28,024	\$ 140,996 728,027 365,441 30,519 448,904	\$ - 481,551 - - -	\$ - 358,294 - - - -	\$ - - - - -	\$ - - - - -
Expenses	1,437,932	1,413,887	481,551	358,294_	<del></del>	<del></del>
Program (schedules A, B) Management and general (schedules A, B) Fundraising (schedule A, B and note 7) Cost of direct benefits to donors	598,133 131,179 161,055 96,505 986,863	637,344 93,936 230,065 35,414 996,759	314,404 	145,880 ———————————————————————————————————	- - - -	- - -
Excess of operating revenue over expenses	451,069	417,128	167,147	212,414	-	-
Investment income, net (note 3)	(125,869)	599,478_				-
Excess of revenue over expenses	325,200	1,016,606	167,147	212,414		
Fund balances, beginning of year	4,045,242	3,028,636	2,537,134	2,324,720	1,713,679	1,713,679
Transfers	(286,321)		2,000,000		(1,713,679)	
Fund balances, end of year	\$ 4,084,121	\$ 4,045,242	\$ 4,704,281	\$ 2,537,134	<u>\$</u> -	\$ 1,713,679

#### STATEMENT OF CASH FLOWS

### FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
OPERATING ACTIVITIES		
Everyon of revenue over evenence	AN.	
Excess of revenue over expenses  General fund	\$ 325,200	\$ 1,016,606
Capital expansion fund	167,147	212,414
Capital expansion land	492,347	1,229,020
Add (deducted) items not involving cash		
Amortization of capital assets	54,881	52,880
Realized or unrealized loss (gains) on sale of investments (note 3)	255,363	(469,170)
	802,591	812,730
Net changes in non-cash working capital balances		,
related to operations	(65,250)	55,720
Accounts receivable	6,146	(11,713)
Prepaid expenses	63,845	(12,724)
Accounts payable and accrued liabilities  Deferred revenue	285,418	16,991
Deletted revenue	290,159	48,274
$\wedge$		
Cash provided by operating activities	1,092,750	861,004
INVESTING ACTIVITIES		
Construction in progress	(395,941)	-
Purchase of investments	(2,573,119)	(3,319,853)
Proceeds from sales of investments	2,243,625	2,524,708
Purchase of capital assets	-	(100,727)
Cash provided by (used) in investing activities	(725,435)	(895,872)
FINANCING ACTIVITIES		
1 MARONO ACTIVITA		
Cash provided by (used) in financing activities		
Not shown in each and each equivalents during the year	367,315	(34,868)
Net change in cash and cash equivalents during the year Cash and cash equivalents, beginning of year	271,321	306,189
Casii and Casii equivalents, beginning or year	2, 1,021	
Cash and cash equivalents, end of year	\$ 638,636	\$ 271,321

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

#### 1. NATURE OF THE ORGANIZATION

#### Organization

Ronald McDonald House Charities Ottawa (the "Organization") is a federally incorporated not-for-profit, charitable corporation formed in January, 1983. The mission of Ronald McDonald House Charities (RMHC) is to create, fund and support programs that directly improve the health and well-being of children and their families. RMHC and the network of local Chapters, of which there are 15 in Canada, ascribe to five core values: we are focused on the critical needs of children, we lead with compassion, we celebrate the diversity of our people and our programs, we value our heritage and we operate with accountability and transparency.

In Canada, 12 Regional RMHC Chapters work collaboratively through the support of RMHC Canada, which is focused on contributing funding from and other donors, to support the building and operations of Ronald McDonald Houses, Family Rooms and Ronald McDonald Care Mobiles to help enable the support of families with sick children.

We fulfill our mission through operation of sustainable programs that enable family-centered care, bridge access to quality health care, are a vital part of the health care continuum and strengthen families during difficult times. The following programs, operated by the Organization, represent the core functions of Ronald McDonald House Charities:

#### Ronald McDonald House

When children must travel long distances to access top medical care, accommodations and support for families can be expensive or not readily available. The Organization helps families stay close to their ill or injured child through the Ronald McDonald House located in Ottawa, which provides temporary lodging, meals and other support to children and their families. The program provides families with emotional and physical comfort and increases the caregivers' ability to spend more time with their child, to interact with their clinical care team and to participate in critical medical care decisions.

#### Ronald McDonald House Family Rooms

When a child is critically ill, parents may be reluctant to leave the hospital. In order to provide comfort and support to their child, it is important that parents have an opportunity to rest, have a meal or have a moment of quiet. Located inside medical care facilities, the two Ronald McDonald House Family Rooms in the Children's Hospital of Eastern Ontario (CHEO) serve as a place of respite, relaxation and privacy for family members, often just steps away from where their child is being treated. The Family Room program provides parents with an opportunity to remain close to their hospitalized child and to be an active member of their child's health care team.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Part III of the Chartered Professional Accountants of Canada Handbook - Accounting, which sets out generally accepted accounting principles for not-for-profit organizations in Canada and includes the significant accounting policies summarized below.

#### (a) Use of estimates

The preparation of financial statements in accordance with Canadian Accounting Standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the statement of financial position date and the reported amount of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### (b) Fund accounting

To ensure observance of limitations and restrictions placed on the use of the resources available to the Organization, the accounts are maintained in accordance with the principles of Fund Accounting. Under these principles, the accounts of the Organization have been classified into the following funds:

The General fund reports unrestricted resources available for general operating activities.

The Restricted fund reports resources that are to be used for specific purposes as specified by the donor or the Board of Directors. Any funds internally restricted by the Board of Directors are recorded through a transfer to the respective fund. During 2022 the Board of Directors approved the transfer of the full balance of the Restricted Fund to the Capital Expansion Fund.

In 2020, a Capital Expansion Fund was created to record contributions and expenditures related directly to future expansion of the House.

#### (c) Revenue recognition

The Organization follows the restricted fund method of accounting for contributions.

Contributions, grants, and bequests are recorded in the appropriate funds when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted contributions are recognized as revenue in the General fund when initially recorded in the accounts. Externally restricted contributions are recorded in the Capital Expansion Fund or the Restricted Fund, as applicable, when recognized in the accounts.

Revenue from fundraising is recognized as revenue in the corresponding fund as appropriate in the year received or receivable, if the amount can be reasonably estimated and collection is reasonably assure

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Fees are recognized when the services have been provided. Revenue from room payments is recognized as revenue in the General fund on an accrual basis when the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income (loss) consists of interest, dividends and realized and unrealized gains and losses. General investment income earned on Restricted Fund and General Fund resources is recognized as revenue of the General Fund. Investment losses are allocated in a manner consistent with investment income.

#### (d) Expense allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### (e) Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit and short-term investments with a short-term to maturity of approximately three months or less from the date of purchase unless they are held for investment rather than liquidity purposes, in which case they are classified as investments.

#### (f) Foreign currency translation

Transactions denominated in foreign currencies are translated into Canadian dollars at exchange rates prevailing at the transaction date. Monetary assets and liabilities are translated into Canadian dollars at exchange rates in effect at the dates of the balance sheets. Non-monetary assets and liabilities are translated at the historic rate.

#### (g) Financial instruments

Investments are recorded at fair value. Transactions are recorded on a trade date basis and transaction costs are expensed as incurred.

Other financial instruments, including accounts receivable and accounts payable, are initially recorded at their fair value and are subsequently measured at amortized cost, net of any provisions for impairment.

(Operating as Ronald McDonald House Charities Ottawa)

#### **NOTES TO FINANCIAL STATEMENTS**

#### **DECEMBER 31, 2022**

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (h) Contributed materials and services

Donated materials and services are recorded in the financial statements at fair market value when fair market value can be reasonably estimated. Because of the difficulty in determining the fair value of volunteer time, these services are not recognized in the financial statements.

#### (i) Capital assets

Purchased capital assets are recorded at acquisition cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is determined using the straight line method over the estimated useful lives of the assets as follows:

Furniture, fixtures, equipment House renovations

5 years 10 years

#### (j) Construction in progress

Construction in progress represents architectly engineering and project management fees incurred for the expansion of the facilities.  $\land$ 

#### 3. INVESTMENTS

(a) Investments, all of which are recorded at fair value, have an asset mix as follows:

			2022	<u>2021</u>
	Cash held by investment manager Fixed Income Equity	\$ 	4,379 5,662,184 2,093,878	\$ 7,293 5,019,860 2,659,157
			7,760,441	\$ 7,686,310
(b)	Investment income consists of the following:			
			<u>2022</u>	<u>2021</u>
	Interest and dividends Realized gains/(Loss) Unrealized gains/(Loss)	\$ 	129,494 29,164 (284,527)	\$ 130,308 5,411 463,759
		<u>\$</u>	(125,869)	\$ 599,478

(Operating as Ronald McDonald House Charities Ottawa)

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

#### 3. INVESTMENTS - CONTINUED

(c) The investments, at cost, are as follows	:	<u>2022</u>	<u>2021</u>
Cash held by investment manager Fixed Income Equity		\$ 4,379 5,590,735 1,668,729	\$ 7,293 4,908,561 1,918,944
		\$ 7,263,843	\$ 6,834,798
4. <u>CAPITAL ASSETS</u>	0		
Capital assets consist of the following:		2022	
		Accumulated	Net book
	<u>Cost</u>	<u>amortization</u>	<u>value</u>
Furniture, fixtures, equipment	\$ 106,428	\$ 84,174	\$ 22,254
House renovations	√ 365,541	1 <u>59,751</u>	205,790
$\wedge$	\$ 471,969	\$ 243,925	\$ 228,044
		2021	
<i>(()</i>		Accumulated	Net book
	Cost	amortization	<u>value</u>
Furniture, fixtures, equipment	\$ <del>106</del> ,428	\$ 65,847	\$ 40,581
House renovations	365,541	123,197	242,344
	\$ 471,969	\$ 189,044	\$ 282,925

### 5. GOVERNMENT REMITTANCES PAYABLE OR RECEIVABLE

As at December 31, 2022 accounts payable and accrued liabilities include government remittances payable of \$7,623 (2021 - \$1,340). Accounts receivable include GST/HST receivable of \$45,883 (2021- \$16,332) as at December 31, 2022.

#### 6. DEFERRED REVENUE

	<u>2022</u>	<u>2021</u>
Ski-Fest	\$ 317,959	\$ 32,541

(Operating as Ronald McDonald House Charities Ottawa)

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

#### 7. CAPITAL EXPANSION FUND EXPENDITURES

Campaign advisors Professional fees		<u>2022</u>		<u>2021</u>	
	5,432	107,377 37,611 892			
	\$   \$	314,404	\$	145,880	

#### 8. FINANCIAL INSTRUMENTS

The Organization is exposed to various financial risks through transactions in financial instruments.

#### Credit risk

The Organization is exposed to credit risk in connection with its accounts receivable and its short term and fixed income investments because of the risk that one party to the financial instrument may cause a financial loss for the other party/by failing to discharge an obligation. Subsequent to year end all significant accounts receivable were realized.

#### Interest rate risk

The Organization is exposed to interest rate risk with respect to its investments in fixed income investments because the fair value will fluctuate due to changes in market interest rates.

#### Liquidity risk

The Organization is exposed to the risk that it will encounter difficulty in meeting obligations associated with its financial liabilities. The Organization considers that it has sufficient funds available to meet its obligations as they come due.

#### 9. RELATED PARTY TRANSACTIONS

Ronald McDonald House Charities (RMHC) is a system of independent, separately registered public benefit organizations, referred to as "Chapters" within the global organization. The Organization is an independent operating Chapter within the RMHC system. Each Chapter is and Ronald McDonald House Charities, Inc. to use RMHC licensed by related trademarks in conjunction with fundraising activities and the operation of its programs; the License Agreement also sets standards of operations for programs, governance, finance, branding and reporting.

During the year ended December 31, 2022, the Organization received \$384,004 (2021 - \$365,441) from Ronald McDonald House Charities, Ganada.

(Operating as Ronald McDonald House Charities Ottawa)

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2022**

#### 10. BENEFICIAL USE OF LAND

The Organization entered into a lease agreement with the Children's Hospital of Eastern Ontario (CHEO) whereby the Organization would lease from CHEO certain land owned by CHEO. The lease expires in 2037. The aggregate annual base rent is \$1.

#### 11. CONCENTRATIONS

Contributions totaling \$384,004 and \$365,441, were received from a single donor, RMHC Canada, during the years ended December 31, 2022 and 2021, respectively.

#### 12. SUBSEQUENT EVENTS

Management evaluated subsequent events through June 15, 2023, the date the financial statements were available to be issued.



#### SCHEDULE A - STATEMENT OF FUNCTIONAL EXPENSES

#### FOR THE YEAR ENDED DECEMBER 31, 2022

	Pro	ogram Services					·
	Ronald McDonald House	Ronald McDonald Family Room	Total	Management and General	Fundraising	Cost of Direct Benefits to Donors	Total
		arrilly 1100m	Total		Tanadana		
Salaries	\$ 302,330	\$ 6,305 \$	308,635	\$ 79,750	\$ 105,337	\$ -	\$ 493,722
Employee Benefits	15,179	377	15,556	3,344	7,776		26,676
Payroll Taxes	17,789	360	7/8,149	3,392	13,050	<u> </u>	34,591
Total Salaries and Related Expenses	335,298	7,042	342,340	86,486	126,163	-	554,989
Advertising	-	. 01	-	13,119	6,578	•	19,697
Automobile	5,623	- ^	5,623	•	-	•	5,623
Cleaning Services and Supplies	11,319	-//	11,319	-	•	-	11,319
Amortization	54,881	<i>ال)</i> ام	54,881	•	•	-	54,881
Direct Mail	· <u>-</u>	~	-	-	1,246	-	1,246
Family Support Services and Supplies	26,065	(A)	26,065	-	-	-	26,065
Groundskeeping	24,109	(( // -	24,109	-	-	-	24,109
Insurance	6,497		6,497	243	95	-	6,835
Linens and Laundry	58 /	// s) -	58	-	-	-	58
Maintenance and Repairs	49,629//	· // -	49,629	•	-	-	49,629
Meetings, Education and Training	10,467	// <del>-</del>	10,467	1,273	-	-	11,740
Office Supplies	13,440	<u>-</u>	13,440	2,512	9,664	-	25,616
Professional Fees	, -	-	•	22,075	-	•	22,075
Special Events	(\	_	-	-	-	96,505	96,505
Technology	17,297	-	17,297	3,233	12,437	•	32,967
Telephone	6,195	-	6,195	1,158	4,454	-	11,807
Utilities	⟨\ 28,592	-	28,592	1,071	418	-	30,081
Volunteer Resources and Recognition	1,621	<u>.                                    </u>	1,621				1,621
Total Expenses	\$ 591,091	\$ 7,042 \$	598,133	\$ 131,170 <u></u>	\$ 161,055	\$ 96,505	\$ 986,863